

The **Parks and Recreation Board** met Monday, March 22, 2010, 4:30pm, at City Hall, Council Chambers.

Present at said meeting were Karen Springer, Richard Shockley, Pat Flannelly, John MacDonald and Attorney Andy Gutwein. Joe Payne, Pennie Ainsworth, Chris Foley, Brenda Lorenz, Cheryl Kolb, Lee Booth and Dan Dunten represented the department. Absent from the meeting were Park Board member, Mary Nauman, Council members Ann Hunt, Gerald Thomas and Gerry Keen.

Karen convened the Board at 4:35 pm.

The first item of the agenda was the approval of the minutes from February 22, 2010 meeting. Pat motioned to approve the minutes as presented. Richard seconded the motion and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Received a letter regarding bird banding.
- Dan submitted a grant for the placement of a web cam at the Celery Bog Nature Area.

Assistant Superintendent – Pennie reported on the following:

- Tom James and she passed the Certified Playground Safety Inspector course, noting the certification is good for three years.
- The rules meeting for the Coed Softball League was held last Tuesday. We currently have 18 coed teams and 4 men's teams registered. The registration deadline is April 9. We will take 36 coed teams and 8 men's teams.
- We have another Global Fest meeting this Friday. To date, the Mayor has raised \$2,725.00.

Parks – Lee reported on the following:

- Trail and Playground Inspections were presented
- Finished pruning trees in all parks
- Transplanted four crabapple trees to Trailhead Park, one redbud, & four Austrian pines to Happy Hollow Park, and two Kentucky coffee trees to Celery Bog Nature Area. All of these trees came from the Cumberland Avenue project.
- Preparation of summer equipment finished.
- Shut down ice rink.

Recreation Report – Chris reported on the following:

- Riverside Skating Center closed for the season on March 7. The rink generally closes the first weekend in March, but it is often difficult to keep the ice once the sun comes out and the weather warms up. It was a good season, with the ice mat working well for the skating season.
- Summer programs are being scheduled and the brochure is being prepared.
- Photos of Park facilities have been taken for the upcoming City newsletter.
- Many of the summer positions have been hired for the playground program and the pool.

Morton Center – Brenda reported on the following:

- WALLA began their classes today. Two-hundred nine participants have registered for WALLA classes. Morton did not receive the applied for EECBG grant. Thirty-seven towns and county governments out of one-hundred fifty received grants. Of the grants awarded, the pay back periods were eight years or less. With the particular grant we applied for, the pay back period was 10.5 years.
- A second round of grant opportunities is due April 8. Although window and door projects are not being considered in the second round of grants, we hope to submit an application broadening our grant request to include some other elements that would trim the pay back period to a lower number.
- Morton will be applying for a Tier 1 Community Foundation Grant to renovate Morton's kitchen and lounge space. The application is due April 1. We would like to update the kitchen and lounge space to make it more attractive and easier to clean and maintain.
- The first planning meetings have been held for Art on the Wabash and Global Fest. The Coalition for Living Well after 50 Publicity and Programming Committee is meeting and planning their two events, Active Living Day on May 12 and Just Walk on October 17.

Old Business**Riverside Skating Center**

Joe reported we are proceeding with the insurance company to file a claim for the rink repairs.

Community Garden Agreement

Joe requested approval of the Community Garden Agreement in order for the Master Gardeners to begin their work, noting our attorney, Andy Gutwein, has reviewed the agreement. Richard motioned to approve the agreement as presented. Pat seconded the motion, and the motion carried.

Celery Bog Nature Area; IDNR Canada Goose Banding

Joe reported the group made a valiant attempt last year for the banding, but the geese prevailed. The group has requested to try again this year, making this their third summer. Richard motioned to approve the request for the continuation of banding at the Celery Bog Nature Area. John seconded the motion, and the motion carried.

New Business**Lommel Park Request**

Joe presented a request from a Bar Barry Heights resident requesting a restroom facility or port-a-let (\$108.63/month) at Lommel Park. Discussion followed. The consensus of the board is to decline approval of port-a-lets in the neighborhood parks, also noting money was not budgeted for this type of expense.

West Lafayette School Board – Karen reported the following:

- The high school has had 11-13 National Merit Semi-Finalists per year. This is phenomenal for a high school of our size. This year we have 18, and all 18 have become National Merit Finalists. Having 18 out of a class of 167 is outstanding.

- The Friends of WLCS continues work on the referendum. Barnes & Noble is hosting a Friends of WLCS on Sunday, March 28, 9am-10pm. A percentage of sales will go towards the Friends of WLCS.

Wabash River

Joe noted there is a meeting this coming Friday.

Other**Approval of New Employee**

Joe requested approval to hire Heather Belle Weitz as a regular part-time employee for Beautification, noting she will be working directly with Diane Beasley. Richard motioned to approve the hiring request as presented by Joe. John seconded the motion, and the motion carried.

Cash/Change Funds

Chris presented a request to establish the following cash/change funds and petty cash fund:

Cash/Change Fund – Morton Dance Recital	\$150.00
Cash/Change Fund – Municipal Pool	\$150.00
Petty Cash Fund – Playground Program	\$150.00

All funds will revert back no later than November 28, 2010. Richard motioned to approve the Cash/Change and Petty Cash Funds as presented. Pat seconded the motion and the motion carried.

Trail map Brochures

Joe requested permission to do a purchase order with Lafayette Printing for 10,000 new trail map brochures, with updated information. The cost of the trail map brochures will be split with the Lafayette-West Lafayette Convention & Visitors Bureau. It will not exceed a \$1,500.00 cost to us. Karen also mentioned the schools have requested to be included on the map, due to concerns brought to her attention. Richard motioned to approve the request for new trail map brochures as presented. Pat seconded the motion, and the motion carried.

Adjourn

Pat motioned to adjourn the meeting. Richard seconded the motion, and the meeting adjourned at 5:40 pm.

Presiding Officer

Secretary